

TRAINING WHEELS MOTORCYCLE CLUB, INC.

BY-LAWS

I. MEMBERSHIP:

- A. Active members shall be MacDonalld Douglas Aircraft Corporation (MDAC) employees and non-MDAC employees, including immediate family.
- B. The annual club dues shall be \$7.00 per year per family (immediate family includes spouse and unmarried children), payable January 1st. Any member failing to pay their dues by the February General Membership Meeting will be dropped from the club membership. If delinquent dues are received during the current calendar year, the member will be reinstated at general meeting.
- C. MDAC employees, including immediate family (i.e., spouse and unmarried children).
 - 1. MDAC employees may:
 - a. Pay dues (which includes spouse and unmarried children.)
 - b. Vote on all issues.
 - c. Hold any elected office or appointed position.
 - d. Recommend non-MDAC employees be admitted to the club.
 - 2. Non-MDAC spouses of MDAC members may hold any elected office except President.
- D. Non-MDAC employees, including immediate family members (i.e. spouse and unmarried children).
 - 1. Non-MDAC employees may:
 - a. Pay dues (which includes spouse and unmarried children).
 - b. Vote on all issues.
 - 2. Non-MDAC employees may hold any elected office or appointed position except President.
- E. A non-MDAC employee may join the Club when sponsored by a member of good standing.
- F. A prospective member shall submit an application form, in person, at a general membership meeting, and thereafter attend two club outings prior to acceptance or rejection by the Executive Board. Any club member not in favor of a prospective member shall notify the Executive Board of such objectives.

II. MEETINGS:

- A. The Clubs General Membership Meeting shall be held each month.

- B. The Clubs Executive Board Meeting shall be held each month, after the months' event, and prior to the next General Membership Meeting.
- C. Special meetings of the General Membership or the Executive Board may be necessary, and therefore called for by the President and/or Executive Board with at least four (4) days advance notice to attendees.

III. RULES:

Robert's Rules of Order shall govern the proceedings of this club unless otherwise provided for in the Club's by-laws. The elected officers of this club, consisting of the President, Vice President, Recording Secretary, Treasurer, Corresponding Secretary, Editor, Competition Chairman, along with the most recent past President and the appointed positions shall constitute the Executive Board.

IV. DUTIES:

- A. The duties of the President shall be:
 - 1. To preside at all meetings of the Club.
 - 2. To have general supervision of all the affairs of the Club.
 - 3. To appoint any person or committee not otherwise elected by the Club.
 - 4. To personally represent the Club on proper occasions and in business contracts.
 - 5. To promote interest on the part of each member in club life and activities.
 - 6. To vote only when one vote is necessary to break a tie.
 - 7. To provide recreation office coordination, i.e., trophies, prizes, flyers, graphics.
- B. The duties of the Vice President shall be:
 - 1. To perform the duties of the President in his absence.
 - 2. To perform special tasks delegated by the President.
- C. The duties of the Recording Secretary shall be:
 - 1. To keep a record of the meetings of the Club and the Executive Board in the Minute Books provided for that purpose.
- D. The duties of the Treasurer shall be:
 - 1. To collect dues from all members.
 - 2. To collect all other Moines due to the Club.
 - 3. To make all payments from the Club funds.

4. To keep an account of all money matters.
 5. To provide a statement of the Club funds at each meeting.
- E. The duties of the Corresponding Secretary shall be:
1. To maintain Club membership files.
 2. To send out all Club correspondence.
 3. To provide notice of regular and special meetings.
 4. To encourage Club growth.
 5. To appoint assistants, as required, for membership notification of meetings and/or special events.
- F. The duties of the Editor shall be:
1. To be responsible for and publish the Training Wheels Newsletter.
 2. To provide event write-ups for the Company paper.
 3. To provide graphics for paper/flyers/logo's, etc.
- G. The duties of the Competition Chairman shall be:
1. To be responsible for the assignment of classification and issuance of numbers.
 2. To maintain classification/point system records.
 3. To recommend classification changes to the Board.
 4. To determine yearly overall point winners for each class.
 5. To coordinate event dates.
 6. To manage event equipment.
- H. The duties of the Executive Board shall be:
1. To act for the Club in all matters ordered by the Club.
 2. To make final decisions upon member acceptance or expulsion.
 3. To properly investigate and represent to the Club all business or important activity situations.
 4. To have a general control over Club affairs/events.
 5. To appoint assistants as required, to perform specific duties.
 6. To hold a monthly meeting at which five (5) members shall comprise a quorum of the Executive Board, including the President.

- I. The duties of the Referee, an appointed position, shall be:
1. To review event plan for establishment of special rules and/or deviation to existing rules.
 2. To enforce all event rules.
 3. To resolve all protests.
 4. To review event results with Trail Boss.
- J. The duties of the Trail Boss shall be:
1. To plan Club tour, run, or other activity.
 2. To lead the Club in formation riding or parades.
 3. To arouse interest in activities.
 4. To enforce all rules of group safety.
 5. To establish and post location of the nearest medical facility.
 6. To ensure liability waivers are on file for all event participants.
 7. To select assistant(s) to aid in special tasks.
 8. To attend Executive Board Meeting for review and approval of event plan.
 9. To ensure that every participant has returned to the pits after an event.
 10. To be responsible for the removal of all course ribbons, signs, etc. after an event.
 11. To provide event plan to, and review results with, the Referee.
 12. To be responsible for a campground cleanup after each event.
 13. To provide the Competition Chairman, Executive Board, and Referee with a copy of the scoring sheets after event, and upon approval, a copy to the Editor.
 14. To coordinate classification assignments for the new members and/or guests, with the Competition Chairman.
- K. The duties of the External Activities Chairman shall be:
1. To arouse interest in activities other than our own club functions.
 2. To coordinate event dates of non-club sponsored events.
 3. To provide the calendar page to the club's monthly newsletter.

V. ELECTIONS

- A. Candidates for any elected office may be nominated by any member in good standing during the 30-day period preceding the general election. A simple majority vote of members present is required for election.
- B. All the above officers shall be elected by secret ballot at a general election each November and shall be duly installed at the first general meeting in January. The term of office shall be one (1) year.

VI. APPOINTMENTS:

- A. A referee shall be appointed, to serve the calendar year, by the President with the approval of the Executive Board.
- B. A Trail Boss shall be appointed, for each event, by the President with the approval of the Executive Board.
- C. An External Activities Chairman shall be appointed, to serve the calendar year, by the President with the approval of the Executive Board.
- D. Other appointments may be made, as necessary, by the President with the approval of the Executive Board.

VII. FINANCE:

- A. All bills must be checked and approved by the Executive Board before they are paid.

VIII GUESTS:

- A. A guest entering a Club event must have entry form signed by a member in good standing.
- B. A guest should be a potential member, not just a continuous guest. This is up to the discretion of the Club member sponsor.

IX. CLASSIFICATION/COMPETITION RULES

- A. Classifications to be established as follows:
 - 1. Expert
 - 2. Amateur
 - 3. Novice
 - 4. Beginner
 - 5. Junior
- B. Class Progression/Promotion/Demotion

1. Reviewed:
 - a. By winning three (3) or more trophies in any one class in a calendar year.
 - b. By submittal, in writing, of a request for change/review.
2. Approval of a majority of the Board required for classification change.
3. New members or riders shall be assigned a class for one (1) event and will be evaluated at a later date.
4. New members will be assigned the next chronological number within his class.
5. Number plates will be identified with a number and a letter for each class (i.e., Expert - 1E to XXE, Amateur - 1A to XXA, etc.) and assigned to each rider based on points earned the previous year.

C. Point Award System:

1. Finishing position:

1st - 120	11th - 30	21st - 10
2nd - 100	12th - 25	22nd - 9
3rd - 80	13th - 20	23rd - 8
4th - 70	14th - 17	24th - 7
5th - 60	15th - 16	25th - 6
6th - 55	16th - 15	26th - 5
7th - 50	17th - 14	27th - 4
8th - 45	18th - 13	28th - 3
9th - 40	19th - 12	29th - 2
10th - 35	20th - 11	30th - 1
	Disqualified = 0	

DNF's

Riders not finishing an event will receive points based on the distance and/or time covered and finish position in relation to the other riders. Referee will decide if an honest attempt was put forth to ride the event to completion. A DNF can earn no more than 20 points per event.

2. Members in good standing will receive points in sequence to each other; by-passing guests and members not in good standing.
3. Members not in good standing will not lose previously earned points.
4. If there is any change of class during a club year, the individual's points earned in the previous classification will be adjusted to equal the average of those earned in the new classification prior to establishing year-end point standings.
5. Trail Bosses and helpers having to give up their opportunity to ride in order to participate in putting on the event will receive points at the end of the year based on their average per meet for each event he or she worked rather than rode. A minimum of three (3) rides has to be recorded to

establish an average for Trail Boss or helper points. You may earn working points for a maximum of two (2) events per year.

X. BY-LAW CHANGES

These by-laws may be amended or expanded by the proposed amendment being submitted to the Executive Board in writing. It shall then be submitted at one general membership meeting and voted on at the next meeting. A two-thirds vote of all active members in attendance shall be required to pass an amendment. Absentee votes will be accepted when submitted in writing to the Recording Secretary prior to the general membership meeting to vote.

President: _____

Vice-President: _____

Secretary: _____

T.W.M.C.

WORKING MOTIONS, BY-LAW INTERPRETATIONS
AND RULE CLARIFICATIONS

1. Working Motion - April 1976 - Entry Fees

A. Members \$3.00 each with a \$7.00 maximum per family.

B. Guests \$4.00 each with a \$10.00 maximum per family.

2. Working Motion - November 1976 - Sign-ups

There will be Sunday sign-ups for late arrivals. If you were there on Saturday before sign-up closed, you will pay \$1.00 fine per rider.

3. By-law interpretation - Guest Registration and Classification

Guest's event application must be signed by their sponsor and thereafter assignment of riding classification will be made and signed off by the Competition Chairman.

4. By-law interpretation - December 1979 - Classification Change

A. During the year, classification to a higher class; You do not take previously earned points with you to that higher class. After riding three more events in the higher class, an average of points earned will be calculated and applied to the events ridden in the lower class.

B. During the year, classification change to a lower class; you will take previously earned points with you to the lower class.

5. Working Motion - November 1979 - Assessment Fee

In addition to the yearly dues of \$7.00, an assessment of \$8.00 will be required per year per membership.

6. June 1980 - "E" Board meeting - Rule Clarification

In an ENDURO TYPE EVENT, a rider can ride any bike they want to. In other events, they must obtain advance referee approval for a bike other than their normal bike. The referee's permission will be denied if the other bike gives the rider a distinct advantage over others class members.

7. January 1981 "E" Board Meeting

In ALL club motorcycle events, helmets must be worn.

8. May 1981

Shooting of any type of firearm (including B.B. guns) must be done at a safe distance from camp, and then must be with adult supervision. Anyone in violation may have their firearm taken away and it must be retrieved at the next "E" Board meeting. (By the parents if done by a minor.)

9. July 1982 "E" Board meeting.

Established a club historian as an "E" Board appointed position:
Duties:

1. Keep club records
 - a. By-laws
 - b. Tax Returns
 - c. Insurance Policy
 - d. Incorporation Papers
 - e. AMA Charter
 - f. District Membership
 - g. Presidents Yearbooks
2. Audit books - with help
3. Monitor By-law adherence
4. Monitor such things as:
 - a. When to pay taxes
 - b. When to pay insurance
 - c. Working Motions
 - d. Yearly change of officers
 - e. When to pay for P.O. Box

10. December 1982 "E" Board

Previous members in good standing may submit a new application for membership to be voted on at the following "E" Board meeting. They are not required to attend two outings before acceptance/rejection.

11. Working Motion - April 1993 - Assessment Fee

In addition to the yearly dues of \$7.00, a total assessment of \$13.00 will be required per year per membership.

12. Working Motion - April 1993 - Employment status of elected/appointed officials.

Non-MDAC employees may hold any elected office or appointed position.

13. Working Motion - April 1993 - Employment status of elected/appointed officials.

Non-MDAC spouses may hold any elected office or appointed position.

14. By-law interpretation - April 1993 - Competition Chairman Duties

The Competition Chairman shall manage all event equipment which shall include club safety/medical equipment.

15. By-law Interpretation - April 1993 - Trail Boss Duties

The trail boss flyer shall provide an accurate, legible map to the event location. The Trail Boss shall further designate the preferred camping area with recognizable TWMC markers.

16. By-law interpretation - May 1993 - Classification.

Classifications may be added or deleted as deemed necessary by the Executive Board.

!7. Working Motion - May 1993 - DNF Points.

Riders not finishing an event (DNF's) will be awarded points based on their finish position. Total points awarded for a DNF will not be limited.

18. Working Motion - May 1993 - Trail Boss point Awards.

Trail Boss shall receive first place points for sponsoring an event, up to two events per year. No more than three persons per event may claim 1st place points as Trail Bosses.

19. Working Motion - May 1993 - Associate Dues

There shall be an associate membership. To become an associate member, you must be a current member in good standing or have special approval by the Executive Board. The fee set shall be sufficient to cover the expenses associated with such a membership, but will not be less than half of the current full membership fee. Associate members will not enjoy the privileges of a full member.

20. Working Motion - December 1994 - Assessment fees

In addition to the yearly dues of \$7.00, a total assessment of \$18.00 will be required per year per membership.

21. Working Motion - December 1994 - Entry fees

Members \$4.00 each with a \$10.00 maximum per family.
Guests \$5.00 each with a \$12.00 maximum per family.

22. Working Motion-Entry fees

Guests \$7.00 each with a \$15.00 maximum per family.

23. Working Motion – April 1997

Copies of minutes are to be mailed to E-Board members not in attendance at that meeting.
Editor to send race results to Corresponding Secretary following each race.

24. Working Motion – August 1997 – Dues

All E-Board officers, elected and appointed, will be given free membership for the year they are in office.

25. Working Motion –June 1999 –General Meetings

General Meetings will be scheduled to coincide with the monthly club outing and will be held at such outing. New applicants for membership shall be allowed to attend a General Meeting at a monthly club outing and submit membership applications at such meeting. This will then be counted as their required meeting and one of the required outings towards qualification of membership.

26. Working Motion—November 2002—Dues and Entry Fee

Effective January 1, 2003 Membership dues are raise to \$35 per family.
Entry fees are raised to: Single member entry \$5, Family fee for members entry \$10, Guest entry fee \$10, Guest entry family \$20, Associates remain the same at \$10.